



## **Finance & Commercial Manager – One Big Switch**

### **Exciting new role at the beginning of major growth cycle**

One Big Switch is one of Ireland's most innovative and fast-growing media and technology businesses, working behind the scenes with many of Ireland's major household names.

We're now looking for an experienced and highly motivated Finance and Commercial Manager to not only run the finance & commercial functions, but also grow into a key member of the One Big Switch leadership team.

Answering directly to the CEO, the Finance & Commercial Manager will sit on the One Big Switch Ireland Executive Committee, and be responsible for the day to day management of all financial and commercial functions within the business.

#### **Responsibilities**

- Total responsibility for the finance and general office management functions of the business, including ongoing P&L, balance sheet, and cash flow management; payroll, tax, annual audit and tax return functions
- Detailed monthly and annual budgeting, forecasting and variance analysis
- Manage inter group loan accounts, reporting and audit requirements of Australian Holding Company
- Manage mandatory reporting requirements and relationships with banks, auditors, the Revenue Commissioner, the CRO, and the Central Bank
- Diligently manage the complex monthly partner reconciliation, invoice and payment processes on which the business is highly dependent
- Take a keen interest in the management of the business as a whole, its ongoing success, and future growth prospects
- Assist the CEO in managing all commercial relationships with One Big Switch partners, including sourcing exclusive offers for the One Big Switch database, and ensuring One Big Switch has all the commercial information required to accurately display and promote offers from One Big Switch commercial partners
- Conduct ongoing offer and market specific analysis to derive insights and drive business decision-making
- Manage day to performance reporting from all One Big Switch commercial partners.
- Oversight of all One Big Switch activities to ensure they comply with the appropriate compliance regimes (with assistance from an external compliance adviser)

#### **Experience Required / Must Haves**

- Fully qualified with at least 5 years' experience, including some general office management, including:
  - i. At least 4 years management accountancy experience
  - ii. At least 3 years' experience maintaining commercial relationships
- Knowledge of the retail energy industry in Ireland



- Proven history of working autonomously in a small team
- Rigorous attention to detail and analytical skills
- Excellent spoken and written English skills
- Managerial level experience using Microsoft Excel & Xero Accountancy Software

You will be a key member of a small team of 5 only, with remuneration market competitive. If this sounds like you, apply now with your CV and cover letter [jobs@onebigswitch.ie](mailto:jobs@onebigswitch.ie)